



SERVE THE CITY LEAD DIRECTOR

REPORTS TO Executive Pastor
CLASSIFICATION Full Time, 40-45 hours per week
EXEMPTION Ministerial Exception

POSITION SUMMARY

This role primarily serves by overseeing our Serve The City initiative including its operations, dreaming about new and innovative community service opportunities, and building and maintaining strong relationships with community partners.

GIFT BASE

- Self-Leading
- Ownership
- Strategic
- Collaborative
- Delegation
- Verbal and Written Communication
- Builder

ROLE REQUIREMENTS

- A passion for following Jesus and unity with the vision of Valley Creek
- Has a spiritual depth and maturity that allows them to lead others to more freedom in Christ
- Ability to dream with God and find community-serving opportunities
- Ability to network with community leaders and collaborate on serving opportunities with them
- A passion for serving others
- Ability to organize and direct large-scale operations, rallying a large group to a common cause

ROLE RESPONSIBILITIES

- Dream and strategize about how to serve the community through Serve The City projects. Develop and maintain relationships with community partners
- Create and implement the monthly serving opportunities for Serve the City
- Lead and develop STC staff team and serve team leaders
- Maintain event and serving proposals and reporting requirements
- Strategize how to steward resources well while carrying out large-scale projects
- Lead public and private prayer and scripture reading with and for Serve The City Leaders. Personally model our Kingdom culture and values as documented in our Staff Handbook.
- Lead a Circle - responsible for the spiritual guidance and discipleship of people of the church
- Is considered a spiritual leader of our church and has the authority to baptize and administer communion
- This is not an exclusive list of responsibilities, other tasks may be assigned according to ministry needs

WORK HOURS AND OTHER REQUIREMENTS

- Work hours are Monday-Friday, 8:30am-5pm, Saturdays as needed
- Required to work during all worship experiences on Christmas Eve and Easter, as well as other possible events outside of normal working hours